

Single Gift

I wish to make a single gift of: £ _____

I enclose a cheque made payable to Summer Fields School Trust Ltd.

Please debit my: Visa/Mastercard to the value of: £ _____

Please debit my Mastercard Visa

Maestro Solo

Card number:

Expiry date: / Start date: /

Security Code: (last 3 numbers on back of the card)

Issue number: (Switch/Maestro only)

Signature: Date:

please note: we do not accept American Express

If card is not registered to address overleaf, please provide details

GIFT AID DECLARATION



If you are a UK taxpayer you can boost your donation by 25p of Gift Aid for every £1 you donate.

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. In order to Gift Aid your donation, please tick one of the boxes below and ensure your contact details are correct overleaf.

I want to Gift Aid this donation to Summer Fields, as well as any donations I make in the future or have made in the past 4 years.

I want to Gift Aid only this donation to Summer Fields.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signature:

Date:

Please notify us if you want to cancel this declaration, change your name or home address, or no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Privacy Notice

How we use your data

The personal data you provide on this form will be used by Summer Fields to process your donation in accordance with our contractual and legal obligations, and to meet our legitimate interest of alumni and supporter engagement, fundraising and stewardship. We will use your data to: record information about your giving, including any gift agreements, memberships or correspondence relevant to your donation; communicate with you about the impact of your donation and other appeals that may be of interest to you; and record information about your willingness and capacity to support our charitable objectives.

To meet our legitimate interests above we also store your data internally on our donor database. This may include updating your preferences regarding the external reporting of your donation, your contact details and mailing preferences. For details of how we collect and process your personal data see our Privacy Notice on our website.

Who has access to your data

The data you provide may also need to be shared with third parties supporting the processing of your transaction. We will only do this in appropriate circumstances, for specified purposes, by secure means, using the minimum amount necessary, and with the relevant data sharing agreements in place. We do not and will not sell your data.

How long we keep your data

We consider our relationship with alumni, donors and supporters to be lifelong and we will retain most of your data indefinitely unless you request otherwise.

Your rights

You have the right to opt out of direct marketing at any time. You also have the right to request access to and correction or erasure of your data; to request transfer of your data to another party; or to object to the processing of your data or request that such processing is restricted.

The details of our privacy information, including your rights, are set out in our Privacy Notice at www.summerfields.com/policies or you can request a hard copy from the Development Office. If you would like to exercise your rights, opt-out, or are dissatisfied with the way we have used your information, please contact us at development@summerfields.com or telephone 01865 459214. You may also contact our Data Protection Lead at operationsdirector@summerfields.com. If you remain dissatisfied, you may lodge a complaint with the Information Commissioner's Office at www.ico.org.uk/concerns.

If you no longer wish to receive these mailings from us, please tick the relevant box and return this form to the Development Office.

I do not wish to receive any further mailed fundraising appeals from Summer Fields.

Please complete this form and return to:

**FREEPOST RLYS-XUCX-SUJZ, The Development Office,
Summer Fields, Mayfield Road, Oxford, OX2 7EN**

Give Online

You can donate online at:
www.summerfields.com/supportus



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**FUNDRAISING
REGULATOR**