



## **Donor Charter**

Summer Fields values the generosity of its benefactors and supporters and wishes to clearly demonstrate this with integrity and accountability. Funds are managed through our two principal charities: Summer Fields School Trust (Charity No. 309683) and The Maclaren Foundation (Charity No. 1112215) which makes provision for the school's needs, including scholarships and bursaries.

The Governors, Trustees, Headmaster and school management undertake to treat all donations, gifts and bequests with the highest level of care and respect in support of the charitable aims of Summer Fields.

Summer Fields is immensely grateful to those who support its work.

### **Our benefactors and donors have the right:**

- To be informed of how Summer Fields intend to use their gifts
- To know that Summer Fields is committed to using all donations effectively
- To know that any gift made for a particular purpose will be used for that purpose. Should this no longer be feasible at a future date, every effort will be made to consult the donor (or their representatives) and their wishes taken into account as to any re-direction of funds
- To feel confident that the Trustees/Governors and management of Summer Fields will invest and use their donations wisely and appropriately, acting at all times in the long term best interest of Summer Fields
- To receive regular and candid information, including progress reports, on work they have supported
- To receive prompt and honest answers to any enquiries they may make, whether before or after making a gift
- To be informed whether those seeking donations are volunteers or employees of Summer Fields and to be confident that they will always observe the highest professional standards

- To be confident that any request for anonymity will be observed and their rights to privacy will be respected
- To receive a prompt acknowledgment and appropriate recognition of their donation in accordance with their wishes. As Summer Fields is committed to the highest standards of integrity and to academic excellence, no gift will be accepted if a condition of such acceptance would compromise these fundamental principles